

FORM	ITR-7	INDIAN INCOME TAX RETURN (Including Fringe Benefit Tax Return) For persons including companies required to furnish return under section 139(4A) or section 139(4B) or section 139(4C) or section 139(4D) (Please see rule 12 of the Income-tax Rules,1962) (Also see attached instructions)		Assessment Year 2 0 0 9 - 1 0	

Part A-GEN

GENERAL

1. PERMANENT ACCOUNT NUMBER (PAN)

2. NAME (As mentioned in deed of creation/ establishing/ incorporation/ formation)

3. ADDRESS
 (Flat No./Door/House No.,Premises,
 Road, Locality)

Pin

Telephone

Fax, if any

4. Date of formation (DD-MM-YYYY) - -

5. Status (Please see instructions)

6. e-mail ID:

7. Is there any change in Address? Yes ☐ No ☐

8. Number and Date of registration under section 12A(a) and - -

9. If claiming exemption under section 10:
 (i) Mention the clause(s) and sub-clause(s)
 (ii) Date of notification/ approval, if any - -
 (iii) Period of validity - - To - -

10. Whether liable to tax at maximum marginal rate under section 164 Yes ☐ No ☐

11. Ward/ Circle/ Range

12. Assessment Year -

13. Residential Status (Please see instructions)

14. If there is change in jurisdiction, state old Ward/ Circle/ Range

15. Section under which this return is being filed
(Please see instructions)

Return of Income Return of fringe benefits

16. Whether Original ☐

or Revised Return ☐

If revised, Receipt No. and date of filing original return.

and - -

17. Is this your first return? Yes ☐ No ☐

For Office Use Only	For Office Use Only Receipt No Date Seal and Signature of receiving official
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(a) Computation of total income

- In words

27.	Net agricultural income [Sch.F-9]	000		
28.	Tax on total income [Sch.G-6]	000		
29.	Surcharge [Sch.G-7]	000		
30.	Education, including secondary and higher education cess [Sch.G-9]	000		
31.	Tax + Surcharge + Education Cess [Sch.G-10]	000		
32.	Tax deducted/ Collected at source [Sch.G-14B]	000		
33.	Advance tax paid [Sch.G-14A]	000		
34.	Self-assessment tax paid [Sch.G-14C]	000		
35.	Balance tax payable [(31) – (32) – (33) – (34)]	000		
36.	Interest payable under section 234A/ 234B/ 234C [Sch.G-11]	000		
37.	Tax and interest payable [Sch.G-16]	000		
38.	Refund due, if any [Sch.G-17]	000		

Computation of fringe benefits and tax thereon (if applicable)

- [illegible]

- | | | | |
|-----|--|----------------------------|------------------------|
| 6. | Fringe benefit tax payable [30% of (5)] | <div><div></div>0000</div> | <div><div></div></div> |
| 7. | Surcharge on (6) | <div><div></div>0000</div> | <div><div></div></div> |
| 8. | Education cess, including secondary and higher education cess on [(6) + (7)] | <div><div></div>0000</div> | <div><div></div></div> |
| 9. | Total fringe benefit tax payable [(6) + (7) + (8)] | <div><div></div>0000</div> | <div><div></div></div> |
| 10. | Advance fringe benefit tax paid (Sch.-N) | <div><div></div>0000</div> | <div><div></div></div> |
| 11. | Balance tax payable [(9) – (10)] | <div><div></div>0000</div> | <div><div></div></div> |
| 12. | Interest under section 115WJ | <div><div></div>0000</div> | <div><div></div></div> |
| 13. | Interest under section 115WK | <div><div></div>0000</div> | <div><div></div></div> |
| 14. | Self-assessment tax paid (Sch.-O) | <div><div></div>0000</div> | <div><div></div></div> |
| 15. | Balance tax payable/ refundable [(11) + (12) + (13) - (14)] | <div><div></div>0000</div> | <div><div></div></div> |

Number of documents / statements attached

Number of documents / statements submitted							
	Description	In figures	In words		Description	In figures	In words
a.	TDS Certificates			f.	Applications for exercising options under section 11(1)		
b.	Audit report in Form No. 10B			g.	Form 10DB / 10DC		
c.	Audit report in Form No. 10BB			h.	Income / expenditure account and balance sheet		
d.	Audit Report under section 44AB			i.	Others		
e.	Form No. 10 for exercising options under section 11(2)						

VERIFICATION

I, _____ son/ daughter of _____, holding permanent account number _____ solemnly declare that to the best of my knowledge and belief, the information given in this return and the schedules, statements, etc., accompanying it is correct and complete and that the amount of total income/ fringe benefits and other particulars shown therein are truly stated and are in accordance with the provisions of the Income-tax Act, 1961, in respect of income/ fringe benefits chargeable to income-tax for the previous year relevant to the assessment year 2009-10. I further declare that I am making this return in my capacity as _____ and I am also competent to make this return and verify it.

Date:

Place:

.....

Name and Signature

SCHEDULE A. Income from house property

In case of more than one house property, compute the income from each property on a separate sheet (to be attached to the return) and mention the aggregate figure against item No. 16

- | | | | | | |
|--|--|-------------------------------------|-----------|---|--|
| 1. Number of sheets | <input type="text" value="000"/> <input type="text"/> | (in case of more than one property) | Sheet No. | <input type="text" value="000"/> <input type="text"/> | |
| 2. Address of the property
(Flat No./Door/House No., Premises,
Road, Locality/ Village, Town/ District,
State/ Union territory in that order) | <table border="1" style="width: 100%; height: 100px; border-collapse: collapse;"> <tr><td colspan="20"></td></tr> <tr><td colspan="20"></td></tr> <tr><td colspan="20"></td></tr> <tr><td colspan="20"></td></tr> </table> | | | | |
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| | Pin <table border="1" style="display: inline-table; width: 100px; height: 20px; border-collapse: collapse;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> | | | | |
| | | | | | |
| 3. State whether the above-mentioned property is | | | | | |

☐ Self-occupied ☐ or Let out ☐ or Unoccupied ☐

(Please tick as applicable)

4.	Built-up area (In square metre)	Area of land appurtenant (in square metre)	Annual lettable value
5.	Annual lettable value / Actual rent received or receivable (whichever is higher)		
6.	Less: Deduction claimed under section 23		
	(a) Taxes actually paid to local authority		
	(b) Unrealised rent		
	(c)		
7.	Total of 6 above		
8.	Balance {(5) – (7)}		
9.	Less: Deductions claimed under section 24		
	(a) 30% of Annual value		
	(b) Interest on capital borrowed		
10.	Total of 9 above		
11.	Balance [(8) – (10)]		
12.	Unrealised rent received in the year under section 25A and / or 25AA		
13.	(a) Amount of arrears of rent received in the year under section 25B		
	(b) Less: Deduction admissible under section 25B (30% of arrear rent received)		
14.	Income chargeable under section 25B [13(a) – 13(b)]		
15.	Balance [(11)+(12)+(14)]		
16.	Total of 15 (in case of more than one property, give total of all sheets)		
17.	Income chargeable under the head "Income from house property" (16)		

SCHEDULE B: Profits and gains of business or profession
(I) General

1.	Nature of business or profession: Manufacturing		Trading	
	Manufacturing-cum-trading		Service	
			Profession	
			Others	
2.	Number of branches		Attach list with full address(es)	
.....				
.....				
3.	Method of accounting		Mercantile	☐
			Cash	☐
4.	Is there any change in method of accounting?		Yes	☐
			No	☐
5.	If yes, state the change			
.....				
.....				
6.	Method of valuation of stock.....			
7.	Is there any change in stock valuation method?		Yes	☐
			No	☐

8. If yes, state the change:
9. Are you liable to maintain accounts as per section 44AA? Yes ☐ No ☐
10. Are you liable to tax audit under section 44AB(a)/ (b)? Yes ☐ No ☐
11. Are you liable to tax audit under section 44AB(c) read with section 44AD/ 44AE/ 44AF? Yes ☐ No ☐
12. If answer to 'Item 10 or 11' is yes, have you got the accounts audited before the specified date? Yes ☐ No ☐
13. If yes, whether audit report is furnished? Yes ☐ No ☐
If yes, give Receipt No..... and date of filing the same (also attach a copy) - -

(II) Computation of income from business or profession other than speculation business

(In case you have more than one business or profession and maintain separate books of account, attach separate sheet(s) giving computation for each such business or profession and show the aggregate figures against various items)

14. Net profit or loss as per consolidated profit and loss account
15. Add: Adjustment on account of change in method of accounting and / or valuation of stock

For assessee having income covered under section 44AD / 44AE / 44AF:-

16. (i) Add / Deduct – profit / loss of business(es) included in item 14 under section indicated below, if answer to any of item 9, 11, 12 or 13 above is 'No.'
- (a) for section 44AD
- (b) for section 44AE
- (c) for section 44AF
- Total

(ii) In case you were engaged in the business of civil construction or supply of labour for civil construction mentioned in section 44AD:

- (a) Gross receipts
- (b) Net profit @ 8% of gross receipt
- (c) Add: Higher of the amounts mentioned in (i)(a) and (ii)(b) above

(iii) In case you owned not more than ten goods carriages and were engaged in the business of plying, hiring or leasing of such carriages as mentioned in section 44AE:

	Number of Vehicles / carriages	Number of months during which owned	Deemed profit under section 44AE
(a) heavy goods vehicle			
(b) other goods carriages			
Total			

- (c) Add: Higher of the amount mentioned in (i)(b) above and the amount determined above as deemed profit under section 44AE

(iv) In case you were engaged in the business of retail trade in any goods or merchandise, the total turnover on account of which did not exceed forty lakh rupees, as mentioned in section 44AF:

(a) Total turnover on account of such business	000	
(b) Deemed profit at rate of 5% of turnover	000	
(c) Add: Higher of the amounts mentioned in 16(i)(c) and 16(iv)(b)	000	

17. Deduct – Amount of exempt income included in item 14, being:

(i) Share of income from firm(s) exempt under section 10(2A)	000	
(ii) Share of income from AOP / BOI	000	
(iii) Any other income exempt from tax (specify the section)	000	

18. Is section 10A / 10B/ 10C applicable? Yes ☐ No ☐

If yes, have you opted out by filing declaration prescribed under section 10A(8) / 10B(8) / 10C(6) Yes ☐ No ☐

If no, furnish the following information

Section	Year	Amount claimed deductible / not includible in total income

Deduct: Amount as per item 18 above 000

19. Add: Incomes specified in section 28(ii) to 28(vi) not included in item 14	000	
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20. Add: Deemed income not included in item 14 under sections 33AB, 33ABA, 35ABB, etc.

(i)	Section.....	Amount.....
(ii)	Section.....	Amount.....
(iii)	Section.....	Amount.....
(iv)	Section.....	Amount.....

Total 000

21. Deduct: Allowance under section 35A, 35AB, 35ABB, etc.

Section	Year No.	Installment	Amount debited in accounts	Amount allowable

Total 000

22. Add: Adjustment on account of profit includible under section 44B, 44BB and 44BBA 000

23. Add / deduct: Adjustments in accordance with sections 28 to 44DA, if any, necessary

Under section	Amount
.....	
.....	
.....	

Total 000

24. Add / deduct: Adjustment on account of current depreciation debited in books of account, and allowable as per the Act 000

25. Add / deduct: Adjustment on account of scientific research expenses under section 000

35(1)(iv)

26. (i) Profits and gains of business or profession other than speculation business 000
 (ii) Profits and gains from the transactions chargeable to securities transaction tax included in (i) above 000

(III) Computation of income from speculation business

27. Speculation profit / loss 000
 28. Add / deduct: Net statutory adjustments 000
 29. Profits and gains from speculation business 000
 30. Deduct: Brought forward speculation loss, if any 000
 31. Net profits and gains from speculation business 000
 32. Income chargeable under the head profits and gains [26(i) + 31] 599
 [Negative figure in item 31 not to be considered]

(IV) Computation of income chargeable to tax under section 11(4)

33. Income as shown in the accounts of business undertaking [refer section 11(4)] 000
 34. Income chargeable to tax under section 11(4)(32) – (33) 000

SCHEDULE C: Capital Gains

Separate sheets may be used and attached to the return in case of more than one short-term / long-term asset. The aggregate figure may be shown against item No.12

A. Short-term Asset

B. Long-term Asset

- | | | | |
|--|--|---------------------------------------|---------------------------|
| 1. Number of sheets | 000 <input type="text"/> | (in case of more than one asset only) | 000 <input type="text"/> |
| 2. Particulars of asset transferred | 000 <input type="text"/> | | 000 <input type="text"/> |
| 3. Date of acquisition (DD-MM-YYYY) | 000 <input type="text"/> - <input type="text"/> - <input type="text"/> | | 0000 <input type="text"/> |
| 4. Date of Transfer (DD-MM-YYYY) | 000 <input type="text"/> - <input type="text"/> - <input type="text"/> | | 0000 <input type="text"/> |
| 5. Mode of transfer | 000 <input type="text"/> | | 000 <input type="text"/> |
| 6. Full value consideration accrued or received | 000 <input type="text"/> | | 000 <input type="text"/> |
| 7. Deductions under section 48 | | | |
| (i) cost of acquisition | 000 <input type="text"/> | | 000 <input type="text"/> |
| (ii) cost of improvement | 000 <input type="text"/> | | 000 <input type="text"/> |
| (iii) expenditure on transfer | 0000 <input type="text"/> | | 000 <input type="text"/> |
| 8. Total of 7 above | 000 <input type="text"/> | | 000 <input type="text"/> |
| 9. Balance [(6) – (8)] | 000 <input type="text"/> | | 000 <input type="text"/> |
| 10. Exemption under section 11(1A) | 000 <input type="text"/> | | 000 <input type="text"/> |
| 11. Balance [(9) – (10)] [Please specify short-term under section 111A / others] | 000 <input type="text"/> | | 000 <input type="text"/> |
| 12. Total of 11 (in case of more than one short / long term asset, give | 000 <input type="text"/> | | 000 <input type="text"/> |

total of all sheets)

13. Deemed short-term capital gain on depreciable assets (section 50) 000
14. Income chargeable under the head "Capital gains"
- A. Short term [(12)+(13)] 000 B. Long term (12) 000
- C. Short-term under section 111A included in 14A 000 D. Short-term (others) (14A – 14C) 000

SCHEDULE D. Income from other sources

1. Income other than from owning race horse(s):-
- (a) Dividends 000
- (b) Interest 000
- (c) Rental income from machinery, plants, buildings, etc. 000
- (d) Voluntary contributions / donations including donations for the corpus 000
- (e) Others 000
2. Total of 1 above 000
3. Deductions under section 57:-
- (a) Depreciation.....
- (b)
- (c)
4. Total of 3 above 000
5. Balance [(2) – (4)] 000
6. (a) Income from owning and maintaining race horses 000
- (b) Deductions under section 57 000
7. Balance income from owning and maintaining race horse(s) [6(a) – 6 (b)] 000
8. Winnings from lotteries, crossword puzzles, races, etc. [see section 115BB] 000
9. Income chargeable under the head "Income from other sources" [(5) + (7) + (8)] 000
- [Negative figure, if any, in item 7 shall not be considered here]

SCHEDULE E: Statement of set off of current year's losses under section 71

Fill in this schedule only if there is loss from any of the following sources for set-off against income from any other source; else, write N.A.

1. Amount of loss arising from house property [see item A-17] 0000
2. Amount of loss from business (excluding speculation loss) [see item B-26] 0000
3. Amount of loss from other sources (excluding loss from race horses) [see item D-5] 0000

S.No.	Head/ Source of income	Income of previous year	House property loss of the previous year set off‡	Business loss (other than speculation loss) of the previous year set off‡	Other sources loss (other than loss from owning race horses) of the previous year set off‡	Current year's income remaining after set off
		(i)	(ii)	(iii)	(iv)	(v)
	Loss to be adjusted					
1.	House Property					
2.	Business (including speculation profit)					
3.	Short-term capital gain					
4.	Long-term capital gain					
5.	Other sources (including profit from owning race horses)					

Under column (i), write only the positive incomes from the heads/ sources of income mentioned in rows (1) to (5)

0000

‡Under columns (ii), (iii) and (iv) write the appropriate amount of loss against the head / source of income with which it is set-off.

SCHEDULE F. Statement of Total Income

1. A. Income from house property [Sch. A-17 or E.1.(v)] 000
 B. As per books of account – Profits and gains of business or profession [Sch. B-33 or E.2.(v)] 000
 C. Capital gains
 (i) Short-term under section 111A [Sch. C.14C] 000
 (ii) Short-term (others) [Sch. C.14D] 000
 (iii) Long-term [Sch. C.14B] 000
 D. Income from other sources [Sch. D.9 or E.5.(v)] 000
2. Total [(A) to (D)], i.e., Gross income 000
3. Deduct:
 - (i) Amount applied to charitable or religious purposes in India during the previous year 000
 - (ii) Amount deemed to have been applied to charitable or religious purposes in India during the previous year – clause (2) of the Explanation to section 11(1) 0000
 - (iii) Amount accumulated or set apart / finally set apart for application to charitable or religious purposes to the extent it does not exceed 15 per cent of income derived from property held in trust wholly or in part only for such purposes under 11(1)(a) 000
 - (iv) Amount eligible for exemption under section 11(1)(c) 000
 - (v) Amount eligible for exemption under section 11(1)(d) 000
 - (vi) Amount in addition to the amount referred to in (iii) above accumulated or set apart for specified purposes if all the conditions in section 11(2) are fulfilled 000
 - (vii) Income claimed exempt under section 10(...), specify clause / sub-clause

(.....)

(.....)

000

(viii) Income claimed/ exempt under section 13A in case of a political party (also fill schedule LA)

000

(ix) Total [(i) to (viii)]

000

4. Add:

(i) Income chargeable under section 11(1B)

000

(ii) Income chargeable under section 11(3)

000

(iii) Income in respect of which exemption under section 11 is not available by reason of provisions of section 13

000

(iv) Income chargeable under section 12(2)

000

(v) Total [(i)+(ii)+(iii)+(iv)]

000

5. Add: Income from profits and gains of business or profession chargeable to tax under section 11(4) [Sch.B.34]

000

6. Gross total income [(2)–(3)+(4)+(5)]

000

7. Deduction under Chapter VIA

000

8. Total income [(6) -(7)]

000

9. Net Agricultural income for rate purpose

000

10. Income included in items 8 above chargeable at special rates / maximum marginal rates

Nature of income	Section under which chargeable	Amount of income	Rate of Tax	Amount of Tax

11. Total income chargeable at normal Rates

000

12. Total income chargeable at special Rates

000

13. Anonymous donations to be taxed under section 115BBC @ 30%

000

14. Total income chargeable at maximum marginal rates

000

SCHEDULE G. Statement of taxes on total income

1. Tax on total income

(a) At special rates

000

(b) At normal rates

000

(c) At maximum marginal rate

000

(d) Under section 115BBC

000

2. Tax on total income [1(a)+1(b)+1(c)+1(d)]

000

3. Tax payable under section 115JB [Sch.J-6]

000

4. Higher of 2 and 3

000

5. Credit under section 115JAA of tax paid in earlier years [Sch.JA-4]

000

6. Tax payable after credit under section 115JAA [(4)-(5)] 000
7. Surcharge [on (6) above] 000
8. Tax + Surcharge [(6)+(7)] 000
9. Education, including secondary and higher education cess [on (8) above] 000
10. Tax + surcharge + Education cess [(8) + (9)] 000
11. Add interest for:
- (a) Late filing of return under section 234A 000
- (b) Default in payment of advance tax under section 234B 000
- (c) Deferment of advance tax under section 234C 000
12. Total of items 11 above 000
13. Total tax and interest payable [(10) + (12)] 000
14. Prepaid taxes
- A. Advance tax

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)

Date of installment	Upto 15/9 000	16/9 to 15/12 000	16/12 to 15/03 000	16/03 to 31/03 000	Total 000
Amount					

B. Tax deducted / collected at source: [Attach certificate(s)]:

- (a)
- (b)
- (c)
- Total of [(a) to (c)] 000

C. Tax on self-assessment

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)	Date of deposit (DDMMYY)	Serial No. of challan	Amount (Rs.)

Total self-assessment tax paid 000

D. Other prepaid taxes, if any (Please specify and attach proof)

15. Total [14(A) + 14(B) + 14(C) + 14(D)] 000
16. Tax and interest payable [(13) – (15)] 000
17. Refund due, if any [(15) – (13)] 000

SCHEDULE H. General Information

1. In case of change in address, please furnish new address (tick):

A. Residence ☐ or B. Office ☐

Flat / Door / Block No.

[illegible]

Name of Premises / Building / Village

[illegible]

Road / Street / Lane / Post Office

[illegible]

Area / Locality / Taluka / Sub-Division

[illegible]

Town / City / District

[illegible]

State / Union territory

[illegible]Pin

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- ## 2. Particulars of Bank Account (Mandatory in Refund cases)

Name of the Bank	MICR Code (9 digit)	Address of Bank Branch	Type of Account (Savings/ Current)	Account Number	ECS (Y/N)

3. Income claimed exempt:

Nature of income	Amount (in Rs)	Reasons for claim

4. If claiming exemption under sub-clause (iiiad) or (iii ae) or (vi) or (via) of clause (23C) of section 10, state the amount of aggregate annual receipts

[illegible]

5. State the nature of charitable or religious or educational or philanthropic objects/ activities

6. Are you assessed to wealth-tax?

Yes ☐ No ☐

(If yes, the wealth tax return should be filed along with this return)

SCHEDULE I. Details of amounts accumulated / set apart within the meaning of section 11(2) in the last eleven years, viz., previous years relevant to the current assessment year and the ten preceding assessment years

Year of accumulation	Amount accumulated	Whether invested in accordance with the provisions of section 11(5)	Purpose of accumulation	Amounts applied during the year	Balance amount available for application	Amount deemed to be income within meaning of sub-section (3) of section 11

SCHEDULE J. Book Profits under section 115JB

- Net profit as shown in the profit and loss account for the relevant previous year – section 115JB(2) 000
- Adjustments (if any) – vide the first and second proviso to section 115JB(2) 000
- Adjustments – vide Explanation to section 115JB(2) 000

Nature of item	Add	Deduct

- Total adjustments [(2) + (3)] 000
- Balance book profit [(1) + (4)] 000
- 10% of the book profit 000

SCHEDULE – JA: Tax credit under section 115JAA

Sl.No.	Item	Assessment Year 2008-09	Assessment Year 2009-10
(i)	(ii)	(iii)	(iv)
1.	Tax under section 115JB	0000	0000
2.	Tax under other provisions of the Act	0000	0000
3.	Excess tax under 115JB	0000 [1(iii) – 2(iii)] if 1(iii) is more than 2(iii) + brought forward MAT credit for A.Y. 2006-07 and 2007-08 = 3(v)]	0000 [1(iv) – 2(iv)] if 1(iv) is more than 2(iv)
4.	Excess tax under other provisions of the Act		0000 [2(iv) – 1(iv)] if 2(iv) is more than 1(iv)
5.	Tax credit under section 115JAA.[Lower of 3(v) and 4(iv)]		0000

SCHEDULE K. Statement showing the investment of all funds of the Trust or Institution as on the last day of the previous year

Part A – Details of investment/ deposits made under section 11(5) (may be given in a separate sheet if space is not sufficient)

Part B –Investments held at any time during the previous year(s) [in concern in which persons referred to in section 13(3) have a substantial interest]

Sl. No.	Name and address of the concern	Where the concern is a company, No. and class of shares	Nominal value of the investment	Income from the investment	Whether the amount in col. 4 exceeds 5 per cent of the capital of the concern during the previous year – say Yes / No
1	2	3	4	5	6

		Total			

Part C – Other investments as on the last day of the previous year(s)

Sl.No.	Name and address of the concern	Where the concern is a company, class of shares held	No. and nominal value of investment
1	2	3	4

SCHEDULE L. Statement of particulars regarding the Author(s) / Founder(s) / Trustee(s) / Manager(s), etc., of the Trust or Institution

1. Name(s) of author(s) / founder(s) / and address(es), if alive
2. Date on which the trust was created or institution established or company incorporated
3. Name(s) of the person(s) who was / were trustee(s) / manager(s) during the previous year(s)
4. Name(s) of the person(s) who has / have made substantial contribution to the trust / institution in terms of section 13(3)(b)
5. Name(s) of relative(s) of author(s), founder(s), trustee(s), manager(s), and substantial contributor(s) and where any such author, founder, trustee, manager or substantial contributor is a Hindu undivided family, also the names of the members of the family and their relatives

SCHEDULE LA (In case of a Political Party)

1. Whether books of account were maintained? Yes ☐ No ☐
2. Whether record of each voluntary contribution in excess of twenty thousand rupees (including name and address of the person who has made such contribution) were maintained? Yes ☐ No ☐
3. Whether the accounts have been audited, Yes ☐ No ☐
 - -

if yes date of audit

4. Whether the report under sub-section (3) of section 29C of the Representation of the People Act, 1951 for the financial year has been submitted Yes ☐ No ☐

SCHEDULE M. Value of fringe benefits (if applicable)

	Nature of expenditure (i)	Amount/ Value of expenditure (ii)	Percentage (iii)	Value of fringe benefit (iv) = (ii) x (iii) ÷ 100
1.	Any specified security or sweat equity shares [Sections 115WB(1)(d)] [Difference between the fair market value on the vesting date and amount recovered from or paid by the employee] and free or concessional tickets provided for private journeys of employees or their family members (The value in column (ii) shall be the cost of the ticket to the general public as reduced by the amount, if any, paid by or recovered from the employee).		100	
2.	Contribution to an approved superannuation fund for employees (in excess of one lakh rupees in respect of each employee).		100	
3.	Entertainment		20	
4(a).	Hospitality in the business other than the business referred to in 4(b), 4(c) or 4(d).		20	
4(b).	Hospitality in the business of hotel.		5	
4(c).	Hospitality in the business of carriage of passengers or goods by aircraft.		5	
4(d).	Hospitality in the business of carriage of passengers or goods by ship.		5	
5.	Conference (other than fee for participation by the employees in any conference)		20	
6.	Sale promotion including publicity (excluding any expenditure on advertisement referred to in proviso to section 115WB (2) (D).		20	
7.	Employees welfare		20	
8(a).	Conveyance. In the business other than the business referred to in 8(b), 8(c) and 8(d).		20	
8(b).	Conveyance in business of construction.		5	
8(c).	Conveyance in the business of manufacture or production of pharmaceuticals.		5	
8(d).	Conveyance in the business of		5	

	manufacture or production computer software.			
9(a).	Use of hotel, boarding and lodging facilities in the business other than the business referred to in 9(b), 9(c), 9(d) or 9(e).		20	
9(b).	Use of hotel, boarding and lodging facilities in the business of manufacture or production of pharmaceuticals.		5	
9(c).	Use of hotel, boarding and lodging facilities in the business of manufacture or production of computer software.		5	
9(d).	Use of hotel, boarding and lodging facilities in the business of carriage of passengers or goods by aircraft.		5	
9(e).	Use of hotel, boarding and lodging facilities in the business of carriage of passengers or goods by ship.		5	
10(a).	Repair, running (including fuel), maintenance of motor cars and the amount of depreciation thereon in the business other than the business of carriage of passengers or goods by motor car.		20	
10(b).	Repair, running (including fuel), maintenance of motor cars and the amount of depreciation thereon in the business of carriage of passengers or goods by motor car.		5	
11.	Repair, running (including fuel) and maintenance of aircrafts and the amount of depreciation thereon in the business other than business of carriage of passengers or goods by aircraft.		20	
12.	Use of telephone (including mobile phone) other than expenditure on leased telephone thereon.		20	
13.	Maintenance of any accommodation in the nature of guest house other than accommodation used for training purposes.		0	
14.	Festival celebrations.		20	
15.	Use of health club and similar facilities.		50	
16.	Use of any other club facilities		50	
17.	Gifts		50	
18.	Scholarships.		50	

[illegible]

SCHEDULE N. Advance Fringe Benefit Tax (if applicable)

[illegible]

Date of installment	On or before September 15 0000	On or before December 15 0000	On or before March 15 0000
Amount			

Total Advance Fringe Benefit Tax paid 0000

Schedule O. Fringe Benefit Tax paid on self-assessment (If applicable)

Name of the Bank Branch	BSR Code of Bank Branch (7 Digit)							Date of deposit (DDMMYY)					Serial No. of challan				Amount (Rs.)

[illegible]